

Frieze Hill Community Orchard

www.communityorchard.org.uk

NOTES OF THE MEETING OF THE STEERING GROUP

Tuesday 20 January 2004

Present: Margaret Gibson, Linda Conway, Roger Conway, Mary Bagshawe, Ross Friend, Tony James, Dave Topham, Maurice Jordan and Gregory Garner (Councillor for Fairwater)

Apologies: Lin Avery, Sheila Cook and Kate Redgate

Minutes of previous meeting – There were no minutes due to the absence of the secretary

49. Site

49.1 Hedging

Mary Bagshawe reported on the day of planting. DLO had prepared the ground, for which those working were most grateful. It was a beautiful day. Since the planting several trees had been put in by people making donations. Allotment holders and dog walker had commented favourably. It was agreed that some rabbit guards were needed. Buds were forming.

49.2 Trees (44/45)

MB reported that she had been in touch with Barbara Collier and they would be delivered to the site. There were 25 standard (6') trees. Half eating and half cider. It was agreed to plant in blocks for more impact. Planting day was fixed for Monday 26 January. MB would mark out the position in advance. RMC said that John Temperley (of the cider brandy orchard) had shown an interest and it was thought that he might donate some trees too. Tony James had heard that the cycle track and path was going to be much wider than previously thought and that the Council was planning to put a fence along it. Gregory Garner was asked to investigate this and to make it known to the Council that the orchard was to be an open area, not fenced off.

49.3 Notice Board (46)

RF reported that he now had the hard wood for the notice board, which he thought was a donation. He would start to make it shortly. To be roughly in the same position as the previous one. (post meeting information:- Barbara Collier has notified that she has arranged for two signs to be made in addition to this one)

50. Publicity

50.1 Flyer/Newsletter (43)

MG reported that Barbara Collier had been in touch as she wished to put out a flyer regarding the orchard. At first it was thought that this might save MG publishing another newsletter. But the content and circulation were not appropriate and it was agreed that MG would finalise the one agreed at the previous meeting. Dilly Bradley wanted to plant one of the trees and it was agreed that this should be noted in the Newsletter so that the wider community could be in attendance. GG said that he would organise the printing of it.

51. Licence (35)
MG reported that S Cuthill had been in touch with her regarding the licence. MG had asked him to forward a simpler version for signature.
52. Public Liability Insurance
MG reported that S Cuthill had also said that the insurance needed to be in place before any works commence on site. She had obtained a quotation from Community Insurance Centre (Zurich) at a cost of £195. RF expressed concern that the 'small print' was not available as he felt the cover might not be appropriate. LAC said that Carhampton and Old Cleve had told her that they used Aon Risk Services Ltd and that they thought it was now the only company with appropriate insurance.

NOTE Barbara Collier and Pam Motram, having seen the e-mail correspondence regarding the insurance, had made arrangements to cover the orchard under the Tree Wardens' insurance policy (public and personal). This was with BTCV (British Trust for Conservation Volunteers) and cover would be in place Monday 26 January.

53. Annual General Meeting and Audited Accounts
RMC informed the meeting that the Accounts were in the process of being audited by former TDBC Accountant, Mike Whitmore, and that arrangements should be made to hold an AGM. It was agreed that LAC should contact the Kings Arms to see if it was possible to use their skittle alley on 2 March.

NOTE The Kings Arms not available on Tuesday 2 March. Mondays and Tuesdays booked for skittles. Free Wednesday 3 March, and this date has been booked.

54. Any Other Business

- 54.1 DT said that his friend Lucy, who had undertaken ecological survey of the site, was seeking sponsorship to have her long hair cut off. She would then donate the money to the Orchard funds. All those present asked for sponsor forms so that they could raise money too. DT was asked to express the Group's appreciation of this.
- 54.2 MG felt that a lot of work and time had gone in to preparing the surveys and that this information needed to be more widely available to people. It was agreed that RMC should put this up on the Web site and that it should be on the notice board.

Next meeting

This was fixed for Tuesday 24 February at 7pm at 18 Roughmoor Cottages

Meeting closed at 8.15pm

Chairman:- Margaret Gibson (Margaret@communityorchard.org.uk)

Acting Secretary:- Linda Conway (linda@communityorchard.org.uk)

Treasurer:- Roger Conway (roger@communityorchard.org.uk)

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